

## A+ Tutoring Guidelines

\*Mrs. Anderson will provide Mr. Horton with the teacher that you have been assigned to work with during the school year.

\*If your designated classroom is in the Early Childhood Center you will check out a door card at the beginning of the hour so that you can get into the building. It is your responsibility to return the card to the library at the end of the hour.

\*You will need to be in your designated classroom when the bell rings, just as if it was a class. The teacher will notify the office if you are absent. You are to remain in the classroom for the entire class period unless you are providing a service for your teacher. **Reminder: Students are not to be in the teachers' lounge or the resource room.**

\*You will need to take a tutoring log (found outside Mrs. Clements' office on the A+ Bulletin Board or the school website) to the classroom and fill it out daily. Leave this log with your teacher so that they can post it in their classroom for easy access. **This is your responsibility not the classroom teacher.** This log will be due at the end of each quarter at which time **you** may be turned into Miss Barb.

\*As an A+ Aide you are required to work with a student for at least 50% of the time that you are in the classroom. It is okay for you to do other things for the classroom teacher but please work with a student half of your time in the classroom, as you are fulfilling the tutoring part of the A+ requirements.

\*Being an A+ Aide will help fulfill your 50 hours of unpaid tutoring required by the A+ Program.

\*Requirements to be an A+ Aide are:

- Completed and submitted A+ Agreement
- U.S. Citizen or permanent resident
- Attend designated A+ school for 3 consecutive years prior to graduation
- Graduate with at least a 2.5 cumulative GPA on a 4.0 scale